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**Capability**

**Statement**



**SUPERIOR SMALL BUSINESS CONSULTANTS, LLC**

**CAPABILITY STATEMENT**

The SSBC is a professional services firm that assists clients in the private and public sectors. The SSBC is an SBA-certified 8(a) Economically Disadvantaged firm and a Small Disadvantaged Business (“SDB”), certified as a Veteran Owned Small Business and a Minority Business Enterprise (MBE).

The SSBC’s practice is anchored in its partners’ expertise in accounting and financial consulting, payroll service, tax preparation and much more which was developed over the past five years. The SSBC offers a list of services for business owners of all types to choose from, depending on their particular business needs. This includes but not limited to business and marketing plan preparation, financial research and procurement, IT consulting services, web-site design, payroll services, tax preparation, and business startup.

Our business model is to focus on start-up businesses, preferably in the earlier stages of operation. Small and mid-sized businesses make up sizable majority of U.S. and international markets. SSBC prefers to establish a relationship with younger operation and continue to nurture that relationship over the long term. .

***Projects supported by The SSBC include, but are not limited to:***

• *Full Charge Bookkeeping*

• *Complete Payroll Services*

• *Strategic Planning*

• *Business Startup (All Types)*

• *Tax Preparations (All Types)*

• *Year-End Process*

• *Website Design*

• *Budgets*

• *Analyst*

• *Payroll*

• *Staff Accounts*

• *Credit Collections*

• *Accounts Receivable*

• *Dispute Resolution*

• *Inbound/Outbound Calls*

• *Data Entry*

SSBC is flexible, working with its clients in the fashion preferred by the client, be it on-site, remotely, or a combination of both. SSBC typically works on a project in a team fashion to assist the client in all areas of the business simultaneously. This allows for all parties involved being in sync in terms of understanding the interconnections of all functional areas of the business.

**Superior Small Business Consultant, LLC**

**6913 Blair Drive**

**Orlando, FL 32818**

**678-634-0973 / 407-730-4424**

<http://www.superiorsbc.com>

[sr@superiorsbc.com](mailto:sr@superiorsbc.com)

**SUPERIOR SMALL BUSINESS CONSULTANTS, LLC**

**CAPABILITY STATEMENT**

SSBC are small enough to get to know you on a personal level, yet large enough to offer a full array of Full Charge Bookkeeping, Complete Payroll, Tax Preparation, Business Startups and Structuring.

The SSBC’s core competencies lie in professional services reflected by the following **NAICS Codes**:

**813920 Professional Organization**



**561110 Office Administrative Services**

**611430 Professional and Management Development Training**

**541213 Tax Preparation Services**

**541214 Payroll Services**

**541219 Other Accounting Services**

**541511 Custom Computer Programming Services**

**541512 Computer Systems Design Services**

**541519 Other Computer Related Services**

**541611 Administrative management and General Management Consulting Services**

**541612 Human Resources and Executive Search Consulting Services**

**541613 Marketing Consulting Services**

**541618 Other Management Consulting Services**

By contracting for The SSBC services, federal and state departments and agencies help fulfill goals for minority and small business entity utilization. Private contractors with existing federal or state contracts, or which are contemplating bids for such contracts, enhance their own minority utilization goals and objectives by establishing partner, joint venture or sub-contractor relationships with The SSBC.

**Principal Officer**

***Steven Richardson***

Steven held positions at respectful companies and organizations at the private sector and public sector levels. After serving in the USMC and earning a college degree in Computer IT and Accounting; he obtain a extensive experience as a Community Specialist for Lake Community Action Agency that enabled him to help people and now he serves as the Board Chairman for a non-profit organization called Ruach who helps the homeless and low income individuals. Steven also held the position as the Senior Financial Officer for Global Construction and Easy Property Management companies where he managed all of the financial responsibilities of their organizations. Steven is an intelligent and motivated individual who poses skills and experience in growing companies from the ground up.

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